

APPENDIX I

BYLAWS OF THE ARCHIVES AND RECORDS COMMITTEE

It is the task of the Archives and Records Committee to collect the Louisiana Historical Association papers and see that they are regularly deposited in the LHA Collection, Howard-Tilton Memorial Library, Tulane University.

The records deposited should include the minutes of the Board of Directors; the Publications Committee; the Presidential correspondence; the correspondence of the committee chair, and the LHA *Newsletter*. The Archives and Records Committee should contact past presidents and committee chairs to solicit their papers for deposited in the collection and see that financial records of the Secretary-Treasurer are also deposited according to the directive of the Board of Directors. (Adopted Oct. 12, 1985)